

# SchoolLink™

to BEHAVIORAL HEALTH SERVICES | access • communicate • connect



## Spotlight

**JANUARY 2019**

- Use the **Monthly Communication Log** to track the status of referrals and students in SchoolLink services.
- Share the **Monthly Communication Log** with school staff via the process established in your Annual SchoolLink Plan.

Communication between behavioral health providers and school staff about students in care is essential. Both teams play a critical role in supporting students and are more effective when they work together.

SchoolLink providers must submit a Monthly Communication Log to their designated school liaisons detailing the status of all pending, open and closed student referrals. The log should be delivered through a secure and confidential system, such as an in person hand off, confidential fax or via encrypted email.

The [SchoolLink training module on treatment](#) includes the template Monthly Communication Log. Please contact your supervisor with any questions. The County COR is also available to provide Technical Assistance through your Program Manager.

**Thank you for all that you do for San Diego kids!**

<https://theacademy.sdsu.edu/bheta-schoolink/>