



BHS PROVIDER UPDATES

2019-4

Each year in June, Pathways to Well-Being (PWB) in collaboration with BHS Quality Management (QM), update the PWB section of the Medical Record Review (MRR) tool. This bulletin includes fiscal year 18/19 and fiscal year 19/20 MRR tools for a comparison of the updates.

If you have questions, please contact the BHS PWB Program Manager Mandy (Amanda) Kaufman at: Amanda.Kaufman@sdcounty.ca.gov or BHS QM at: QIMatters.HHSA@sdcounty.ca.gov.

Fiscal Year 19/20 MRR Tool Effective July 1, 2019:

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| 64 | If client has an open CWS case, Eligibility for PWB and Enhanced Services form is completed in CCBH and updated within required timelines. |
| 65 | Progress Report to Child Welfare Services form is completed and updated within appropriate timelines and form indicates that CANS were shared with CWS, or reason documented why not. |
| 66 | If client has an open CWS case, documentation of PWB Subclass or PWB Class status is noted in the BHA for the review period. |
| 67 | If client has an open CWS case, the PWB identifier for Subclass or Class is indicated in Client Categories Maintenance. |
| 68 | If utilizing SC 82 Intensive Care Coordination or SC 83 Intensive Home-Based Services, Client Plan has required interventions added. |
| 69 | Documentation supports that a CFT (Child Family Team) meeting has occurred within 30 days of identification of Subclass on the Eligibility for PWB and Enhanced Services form, and at a minimum of every 90 days thereafter. If CFT meeting timelines are not met, documentation includes a justifiable reason for CFT meeting postponement and efforts to reschedule CFT meeting as soon as possible. |
| 70 | Survey Question Only: During the review period, if a CFT meeting occurred, there is evidence in the hybrid chart that a CFT Referral form was completed and sent. If CFT Referral form was completed by an outside agency, there is evidence of this in the hybrid chart or documentation why not filed in chart. |
| 71 | When documenting a CFT meeting, the service encounter screen includes entry of the Evidence Based Practice (EBP) indicator "Child Family Team Meeting." |

Previous Fiscal Year 18/19 MRR Tool

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| 71 | If Client meets criteria for enhanced services, Eligibility for PWB and Enhanced Services form is completed and in CCBH and Progress Report to Child Welfare Services PWB form is completed and in hybrid chart. Both forms are updated according to required timelines. |
| 72 | If Client meets criteria for enhanced services, documentation of Katie A. Subclass or Katie A. Class status is noted in the BHA for the review period. |
| 73 | Client is identified in Client Categories Maintenance with the KTA identifier for the subclass or class. |
| 74 | If subclass eligible, Client Plan has required intervention of SC 82 Intensive Care Coordination (ICC) (and SC 83 Intensive Home-Based Services is added if assessment indicates client is to receive IHBS). |
| 75 | Documentation supports that a CFT (Child Family Team) meeting has occurred within 30 days of identification of subclass on the Eligibility for PWB and Enhanced Services form, and at a minimum of every 90 days thereafter. |
| 76 | If CFT meeting timelines are not met, documentation includes clear reason for CFT meeting postponement and efforts to coordinate meeting in the near future. |
| 77 | When documenting a CFT meeting, the service encounter screen includes entry of the Evidence Based Practice (EBP) indicator "Child Family Team Meeting." |