



Search articles



Access Planit: Navigating the Calendar



Access Planit

Navigating the Calendar



Calendar: This module will show you all of the workforce development courses that you are assigned to on a calendar.

1. To navigate to the Calendar Module, click on **Calendar** on the left side panel.
2. From here, you can set up how you would like to view things.
3. On the right side of the page, you can toggle between which calendar view you prefer: Day, Week, Month, Timeline, Agenda
 - a. The screenshot above shows the Month View
4. Above that section, click on the button **Advanced**.
5. Click on the words **Display Details: Label**
6. A Detail Selection panel will open. Select which details you would like to appear on the calendar view. Click **Set** once done.
7. Clicking on the event details from the calendar will give you more details.
 - a. Please note: Most of these details are most relevant to Academy staff, but there is information on here for you.

Details

Training Provider

Child Welfare Development Services

Course Template

CC35-Ih5NA

Date

8/9/2022 9:00 AM - 4:00 PM

Venue

RV-Upstairs
3600 Lime St., Ste 424
Riverside
California
United States
92501

Course Status

Completed

Delivery Method

Instructor-Led Training

Duration As String

7 Hours

External ID

CWDS-LWC35-15/F/SB/080922-071822

Minimum Places

10

Maximum Places

35

Delegates Booked

0

Spaces Left

35

Cost



0 USD Per Candidate

Exclusive Accounts

5A444B.A.1 CDSS LC Core, San Bernardino County







Exclusive {Account Groups}

Updated: 4 months ago

Helpful?  








Access Planit

-  [Access Planit: CWDS Service Provider Delivery Request Guide](#)
-  [Access Planit: Logging On - CWDS Service Providers](#)
-  [Access Planit: Navigating your Dashboard CWDS Service Providers](#)
-  [Access Planit: Navigating the Calendar](#)
-  [Service Providers - Updating Demographic Information](#)
-  [Access Planit: Navigating Courses](#)

Tags

[calendar](#) [service provider](#) [cwds](#) [access planit](#)

Related Articles

-  [Access Planit: Navigating Courses](#)
-  [Access Planit: Navigating your Dashboard CWDS Service Providers](#)
-  [Access Planit: Logging On - CWDS Service Providers](#)
-  [Access Planit: CWDS Service Provider Delivery Request Guide](#)
-  [Service Providers - Updating Demographic Information](#)

Still can't find an answer?

Send us a ticket and we will get back to you.

[Submit a ticket](#)

Powered by [Zoho Desk](#) | [Terms of Service](#) | [Privacy Policy](#)